



Employment Opportunity in Fort Saskatchewan Child Development Assistant (Formerly Level 1)

ABC Head Start Society has been committed to promoting and supporting strong children, families and communities in Edmonton for over 30 years. We know that by giving children the best possible early learning and development opportunities in life, we ensure the future well-being and prosperity of our families and communities.

Reporting to the Co-Director, Supervisors, and Early Learning and Child Care Director, the Child Development Assistant is part of a team of Early Childhood Educators working to support the healthy development of children in one of two playrooms.

Responsibilities

- Participate in planning and implement programming based on the interests and needs of the children in a family grouping model
- Understand and participate in the implementation of the Alberta Curriculum Framework
- Ensure that Accreditation standards are consistently part of the planning and implementation of the daily programming
- Ensure all Licensing requirements are met
- Continuously work to build meaningful and supportive relationships with the children and families of the centre
- Demonstrate best practice in all areas of interaction with children
- Identify and support individual learning and development, diversity, equity and inclusion
- Maintain documentation of child's development
- Support an effective multi-disciplinary team to provide the highest quality of Child Care
- Embrace and adhere to the values as outlined on "The Spirit of ABC Head Start"
- Engage in a process of continuous learning and professional development

Qualifications:

- Must be available to work varying shifts.
- Have a minimum Child Development Assistant certification
- Good knowledge of Licensing requirements and Accreditation standards
- Clear understanding of the Alberta Curriculum Framework
- Experience working on a multi-disciplinary team
- Strong knowledge of child development and family dynamics
- Excellent interpersonal, organizational and collaborative skills
- Strong professional boundaries
- Excellent oral and written communication skills
- Excellent time-management and organizational skills
- Have a current; First aid certificate, (with childcare component), Police information check, (with vulnerable Sector check), and Intervention record check.

Start Date: *Negotiable*

Compensation: \$15.91/hr plus wage enhancement top-up

To apply, email your résumé and a cover letter to hr@abheadstart.org
Please include Assistant in the Subject Line of the email.

ABC Head Start thanks applicants for their interest in this opportunity. Candidates considered for the position will be contacted. We are an equal opportunity employer. We welcome diversity and encourage applications from all qualified individuals.

Closing Date: Competition will remain open until a suitable candidate is found