



Volunteer Opportunity

Board of Directors

ABC Head Start Society is a registered charity which has been committed to promoting and supporting strong children, families, and communities in the Edmonton Region for over 37 years. We know that giving children the best possible early learning and development opportunities in life ensures the future well-being and prosperity of our families and communities.

Vision

Raising families out of poverty and helping children harness their superpowers, conquer hardships, and live their best life.

Mission Statement

All children have equal access to a full and successful life.

Core Business

- Fostering children's healthy and appropriate development in the early years through classroom instruction and individual supports and therapies.
- Fostering the well-being and resiliency of families through peer support, parenting workshops, and help from a social worker.
- Fostering the capacity of communities to support children and families.
- Building internal capacity and enhancing services to increase social impact.

ABC Head Start is accepting applications from individuals who are interested in joining ABC Head Start Society's Board of Directors. This individual will work collaboratively with the Executive Director, and the other board members. The Board has three major areas of responsibility: its governance role, financial oversight, and fundraising. Previous Board experience is not required; however, we are looking for board members who are passionate and committed to children, families, and employees at ABC Head Start Society.

Requirements include:

- Commitment to the mission and vision of ABC Head Start Society
- Responsibility, along with Executive Director for the strategic plan of the organization
- Willingness to serve on one sub-committee and attending its meetings: Finance, Governance, Human Resources, and Fundraising
- Ability to assist with fund development, building corporate and community partnerships
- Attendance at quarterly Board meetings
- Represent ABC Head Start Society at external events if required
- Attendance at the Annual General Meeting
- Is an active relationship builder
- Is an agency ambassador

Skills and Attributes:

- Ability to work as part of a team
- Strong Communicator
- Visionary
- Planning Ability
- Community connections
- Networking Ability
- Business acumen

Time Commitment:

Board meetings are held quarterly; meeting duration is less than 2.5 hours. Additional time may be required for other volunteer roles taken.

Terms:

Board members work on the Board of Directors for at least three years and no more than six consecutive years.

Special Skills Currently Needed:

We encourage applicants with the following skills to apply:

- Accounting (CPA)
- Property Management
- Governance
- Human Resources
- Fundraising
- Lived Experience with poverty, parenting, children with cognitive disabilities, and newcomers to Canada

Applicants from diverse backgrounds are always encouraged to apply as we serve families from more than 50 different countries and try to have many diverse perspectives around the decision-making table, so we are led by members of the community we serve.

To apply, email your résumé and a cover letter: ABC Head Start Society- Executive Director, April Killins at akillins@abcheadstart.org . Please include *Board Application* in the Subject Line of the email.

ABC Head Start Society thanks applicants for their interest in this opportunity. Candidates considered for the position will be contacted. We are an equal opportunity employer. We welcome diversity and encourage applications from all qualified individuals.